



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, January 19, 2021 ♦ 7:00 pm
Microsoft Teams**

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Mark Watson, Alex Medeiros (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

1.2 Attendance

Pursuant to Section 5, Subsection 5.1(2) of Ontario Regulation 463/97 under the *Education Act* which requires that certain members of a board be physically present at meetings, will not apply when schools are closed as a result of an order made under the *Education Act*, the *Health Protection and Promotion Act* (HPPA) or the *Emergency Management and Civil Protections Act* (EMCPA). In these circumstances, a board will be able to meet exclusively by electronic/virtual means.

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the January 19, 2021 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – November 17, 2020

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the November 17, 2020 meeting.

Carried

1.6 Business Arising from the Minutes – Nil



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2. Presentations - Nil

3. Delegations – Nil

4. Consent Agenda

**4.1 Unapproved Minutes from the Accessibility Steering Committee Meeting
– September 23, 2020**

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Accessibility Steering Committee Meeting of September 23, 2020.

Carried

**4.2 Unapproved Minutes from the Regional Catholic Parent Involvement Committee Meeting
- November 19, 2020**

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of November 19, 2020.

Carried

**4.3 Unapproved Minutes from the Catholic Education Advisory Committee Meeting
- December 8, 2020**

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Catholic Education Advisory Committee Meeting of December 8, 2020.

Carried

**4.4 Unapproved Minutes from the Mental Health Steering Committee Meeting
- December 10, 2020**

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Mental Health Steering Committee Meeting of December 10, 2020.

Carried

**4.5 Unapproved Minutes from the Special Education Advisory Committee Meeting
- December 15, 2020**

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Special Education Advisory Committee Meeting of December 15, 2020.

Carried



5. Committee and Staff Reports

**5.1 Unapproved Minutes and Recommendations from the Policy Committee
- December 3, 2020**

Trustee Dignard, Chair of the Policy Committee, reviewed the business of the December 3, 2020 Policy Committee meeting and brought forward the following recommendations:

- THAT the Committee of the Whole refers the revised Copyright-Protected Works Policy and AP 400.03 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Practicum Responsibilities Policy and AP 300.28 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the revised Home Schooling Policy and Administrative Procedure 200.16 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the revised Home Instruction Policy and Administrative Procedure 200.17 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the revised Policy and Administrative Procedure Head Lice (Pediculosis) Policy 200.20 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Community Use of Schools Policy 400.05, including the updated schedule for Community Use of Schools Rates and Fees, effective January 1, 2021 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the revisions to the Policy Renewal Process to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the amended Student Behaviour, Discipline and Safety Policy and Administrative Procedure 200.09 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Policy Committee of the Whole Meeting of December 3, 2020.

Carried

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the recommendations of the Policy Committee Meeting of December 3, 2020 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried



**5.2 Unapproved Minutes and Recommendations from the Budget Committee
- December 14, 2020**

Trustee Petrella, Chair of the Budget Committee, reviewed the business of the December 14, 2020 Budget Committee meeting and brought forward the following recommendation:

- THAT the Committee of the Whole refers the 2021-2022 Budget Plan and Consultation Survey to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Budget Committee Meeting of December 14, 2020.

Carried

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole refers the recommendations of the Budget Committee Meeting of December 14, 2020 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5.3 Trustee Expenses

Superintendent Keys provided a summary of trustee expenses for the 2019-20 school year. The summary outlined expenses related to travel, professional development, communications, service equipment and other. The summary will be posted to the Board website. It was noted that the report has been aligned to the same reporting style as other employee groups.

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Statement of Trustee Expenses for the period September 1, 2019 to August 31, 2020.

Carried

5.4 Integrated Accessibility Plan Annual Report

Superintendent Greco outlined the requirements of the *Ontarians with Disabilities Act, 2001* (ODA) to improve access and opportunities for people with disabilities. It was noted that the Accessibility Committee conducts research, identifies barriers and communicates with the Board of Trustees, public and stakeholders. An overview of the Integrated Accessibility Plan was presented along with the updated timeline and next steps.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Integrated Accessibility Plan Annual Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



5.5 Board Improvement Plan for Student Achievement

Superintendent Temple presented the Board Improvement Plan for Student Achievement. The board's commitment to providing all students with learning experiences that are rooted in effective research-based practices was emphasized. A summary of the key initiatives, including Introducing the New Math Curriculum, Intermediate Professional Learning Grade 9, New to Division (Kindergarten, Primary, or Junior/Intermediate) and Principal Learning, was shared.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the Board Improvement Plan for Student Achievement report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence

6.1 COVID Update

Director McDonald provided an update regarding COVID. The Ministry of Education made an announcement regarding school closures before the winter break. Following that announcement, the board was able to distribute a number of devices to students during the break. Since the announcement there has been a further extension with an in-person return date of January 25, 2021. Superintendent Temple advised that professional development is being provided to staff regarding report card writing and remote learning. Superintendent De Rubeis noted that staffing and scheduling related to Quadmester 3 has been completed. There are currently 470 students registered in the virtual school for Quadmester 3 and 35 courses being offered. It was also noted that Quadmester 4 courses have been released to help students plan accordingly.

Superintendent Greco visited schools who have students attending in-person to connect with staff and students and determine if there are any accommodations that the board can provide. Superintendent Keys advised that facility staff are continuing to keep board sites clean and safe while maintaining appropriate PPE and cleaning supplies for all schools.

Trustee Dignard noted the obstacles that community members in rural areas face because of the lack of infrastructure to support remote learning. Superintendent Keys agreed and advised that the board has distributed tablets with data to assist.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

7. Trustee Inquiries - Nil

8. Business In-Camera

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried



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9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the January 19, 2021 meeting.

Carried

Next meeting: Tuesday, February 16, 2021, 7:00 p.m. – Boardroom